Katy Area Running Club BOD Meeting Minutes of Meeting December 11, 2019

A meeting of the Katy Area Running Club Board of Directors was held on Wednesday, December 11, 2019 at the home of Lillian Wanjagi. Mike Masse called the meeting to order at 7:07PM. Board members Mike Masse, Jana Daniels, Jenn Reinstra, Lillian Wanjagi, Paul van Helmond, Yvonne Prevallet, Chris Wetherhold and Miranda Smith were present and as such a quorum was present for the purpose of conducting business.

Approval of Minutes (Jana)

- November minutes approved

Membership (Mike)

- 391 Members
- 103 have renewed for 2020

Finance (Yvonne)

- Report is in the drop box.

BOD Election Review and Forward Plan of BOD (Mike)

- Expectations of BOD Members vis-à-vis club vision and mission
    - Directors
        - Eyes and ears of the club and bring idea into board meetings.
        - We want to be inclusive of everybody.
- Conflict of Interest Statements
    - All board members signed statement.
- Transition Plan for Membership, Training, Weekly Emails, KARC after Dark
    - Training:
        - Rick will do training emails through the marathon.
        - We can use content from Rick's old emails and Mike's KatyFit emails going forward.
    - Membership:
        - Lillian and Yvonne will take over Rick's membership duties
            - Yvonne will track the data and make sure everyone has the correct forms.
            - Lillian will help onboard people socially.
    - Other tasks
        - Every board member can pick up one task.
        - Will discuss specifics at January board meeting.
        - February is deadline to have key roles set.

Social Events (Jenn, Lillian)

- Holiday Party Review/Member Survey
    - Not enough food.
    - No one could hear Mike.
    - Lillian will create a survey for club members.
    - Look for a new location for next years Holiday Party.
    - Go back to cash bar so we can spend more one food.
- Pre marathon/half marathon event (KARC in the park)
    - January 11
    - Buy more coffee and food
    - $300 budget for prizes
    - event starts at 7:45
- Post Marathon/half marathon event (1/25)
    - Medal party at no label
    - Everyone will bring their own chairs and food.
    - Gary will bring the tent.
    - Party starts at 1:00

RRCA Renewal for 2020 (Mike)

- Cost based on number of members when you sign up.
    - $2.44 per household for insurance.
    - $2.27 per household for membership.
    - $200.00 for officer and director insurance.
    - Music License
        - BMI license is $110 and would cover all events.
- $2,000.00 paid to RRCA for membership.
- Payment proposed by Mike and approved by the board.

Safety (Paul)

- CPR/AED/First Aid Training
    - Need to pick date for CPR training.
    - Board members and pace group coordinators will attend training
    - Cost is $450 without certification
    - Mike makes motion to accept Paul's proposal. Board approves motion.
- Paul will look into shoe tags and make sure pace coordinators have emergency contact information.

Fleet Feet Sponsorship Request (Mike)

- Fleet Feet sent us a Facebook request.
    - We don't use sponsors but would be happy to join their group runs.
    - If they want to donate money they can donate to the race.

Massage Therapist Involvement (Mike)

- Amanda Medina (member)
    - She can come to KARC in the Park

Any Other Business (All)

- Pie Day
    - March 14
    - Long run will be from Willowfork
    - Miranda will make pie
- We discussed adding a spring social event like the fall KARCtoberfest. The board felt that May (before school let out) would be the best timing. $3000 will be budgeted for the event.
- We discussed presenting an award to Good Time Running Company for their service to the club over the 2019 training season. It was proposed and agreed that the club would spend up to $250 on an award to be presented to GTRC staff at the February KARC After Dark event.
- We need a better P.A system
    - Chris will research
- 5K
    - Needs a separate committee

Meeting adjourned at 8:56